

Annual Golf Classic — Volunteer Instructions (Monday, June 8, 2026)

Location: Gardiner's Bay Country Club, Shelter Island

Arrival & Check-In:

- Arrival time will be assigned by shift
- Check in at the Foundation Volunteer Table (Outside Clubhouse; weather dependent)

What to Wear:

- Collared shirt required
- No denim, t-shirts, or cut-offs
- Sneakers or golf shoes permitted
- Bring a light jacket or sweatshirt

What to Bring:

- Sunscreen, hat, water bottle
- Comfortable shoes

Volunteer Assignments:

- Registration & hospitality
- Ball Drop, Mulligans, 2-for-1 on 9th tee
- Hole-in-One & Nearest-to-Pin contests
- Paper silent auction
- Dinner program support

Meals:

- Lunch for morning shift
- Dinner for afternoon/evening shift

ELIH Annual Golf Classic — Volunteer Assignment Sheet:

Assignment	Description	Time / Notes
Registration	Golfer check-in, goodie bags, guest assistance	Arrival time assigned
Ball Drop	Sell tickets and manage board	Putting Green
Mulligans	Sell Bennett Bonus Shot cards	Registration & 9th Tee
2-for-1 on 9th Tee	Double if ball lands on green	On-course
Silent Auction	Paper bidding table support	Clubhouse
Dinner Program	Guest assistance and raffle support	Evening program

Dancing on the Dock — Volunteer Instructions

(Thursday, June 25 | 6–10 PM)

Location: Porto Bello Restaurant

Arrival & Check-In:

- Arrival time will be assigned by shift
- Check in at the Foundation Volunteer Table (Dock Area)

Volunteer Assignments:

- Set-up before event
- Registration & guest check-in
- Online bidding assistance
- Guest hospitality
- Clean-up after event

What to Wear:

- Summer business casual or cocktail attire
- Comfortable shoes (dock surface)
- Light jacket for evening breeze

What to Bring:

- Comfortable shoes

Dancing on the Docks — Volunteer Assignment Sheet

Assignment	Description	Time / Notes
Set-Up	Registration table, signage, guest materials	Pre-event
Registration	Guest check-in and payment	Event start
Online Bidding Help	Assist guests with mobile bidding	During event
Guest Services	Hospitality and directions	During event
Clean-Up	Breakdown of set up, signage and silent auction	Post-event

Summer Soirée Gala — Volunteer Instructions (Friday, August 14 | 5:30–10:30 PM)

Location: Peconic Bay Yacht Club, Southold

Arrival & Check-In:

- Arrival time will be assigned by shift
- Check in at the Foundation Volunteer Table (Main Entrance)

Volunteer Assignments:

- Set-up and registration
- Guest seating and hospitality
- Online auction assistance
- Pledge support (if applicable)
- Clean-up

What to Wear:

- Summer Chic (cocktail attire)
- Comfortable dress shoes
- Light wrap or jacket

What to Bring:

- Comfortable shoes
- Phone (for online bidding assistance)

Summer Soirée Gala — Volunteer Assignment Sheet

Assignment	Description	Time / Notes
Set-Up	Registration and seating materials	Pre-event
Registration	Guest check-in and seating assistance	Event start
Online Auction Help	Assist guests with mobile bidding	During event
Clean-Up	Breakdown registration area	Post-event

Annual Walk to Recovery 5K — Volunteer Instructions (Sunday, Sept. 13 | 8:15 AM Check in Time)

Location: Indian Island County Park, Riverhead

Arrival & Check-In:

- Arrival time: 7:00 AM
- Check in at the Foundation Volunteer Table

Event Schedule:

- 8:15–8:55 AM Registration
- 8:40 AM Kids Fun Run
- 9:00 AM 5K Start
- 11:00 AM Awards & Raffles
- 12:00 PM Clean-up

Volunteer Assignments:

- Registration & shirt distribution
- Water stations & course support
- Start/finish line support
- Awards support

What to Wear:

- Sneakers
- Weather-appropriate layers

What to Bring:

- Water bottle, sunscreen, hat

5K Walk to Recover — Volunteer Assignment Sheet

Assignment	Description	Time / Notes
Registration	Runner check-in and shirt distribution	8:15–8:55 AM
Water Stations	Hydration for runners	During race
Course Support	Turns and safety monitoring	During race
Finish Line	Cheering and runner support	Race end
Awards	Awards assistance	11:00 AM
Clean-Up	Breakdown food area	12: 00 PM

Fishing Tournament & Lobster Bash Event— Volunteer Instructions

Friday, October 2 | 5 – 8 pm (Captain’s Huddle)

Saturday, October 3 | 5:30–8:30 PM (Lobster Bash)

Location: Port of Egypt Marina, Southold

Arrival & Check-In:

- Arrival time will be assigned by shift
- Check in at the Foundation Volunteer Table (Tent Area)

Volunteer Assignments:

Captain’s Huddle (Friday)

- Captain & angler check-in
- Waiver collection
- Distribute materials / general assistance

Lobster Bash (Saturday)

- Set-up and registration
- Guest check-in
- Online silent auction assistance
- Knockout raffle support
- Clean-up

What to Wear:

- Marina casual / business casual
- Comfortable shoes (boatyard surface)
- Weather-appropriate layers

What to Bring:

- Comfortable shoes

Assignment	Description	Time / Notes
Captain’s Huddle	Check-in, waivers, materials	Friday evening
Set-Up	Registration table and signage	Pre-event
Registration	Guest check-in	Event start
Online Auction	Assist guests with bidding platform	During event
Knockout Raffle	Ticket sales and guest assistance	During event
Clean-Up	Breakdown registration area	Post-event